

COUNCIL PROCEEDINGS  
Casper City Hall – Council Chambers  
February 21, 2023

1. ROLL CALL

Casper City Council met in regular session at 6:00 p.m., Tuesday, February 21, 2023. Present: Councilors Pollock, Gamroth, Engebretsen, Cathey, Jensen, Bond, Haskins, Vice Mayor Pacheco, and Mayor Knell.

2. PLEDGE OF ALLEGIANCE

Councilor Gamroth led the audience in the pledge of allegiance.

3. BILLS & CLAIMS

Moved by Councilor Pollock, seconded by Councilor Engebretsen to, by minute action, approve payment of the February 21, 2023, bills and claims, as audited by City Manager Napier. Motion passed.

Bills & Claims 02/21/23

ALincowski	Reimb	650.00
ASveda	Reimb	225.00
307Intrl	Services	3,536.85
4Imprnt	Goods/Services	360.63
6HGroup	Goods	899.20
ABYMnfctrng	Goods	3,490.20
AccntPckgng	Goods	75,947.90
AceHrdwr	Goods	47.03
Airgas	Goods	719.21
Alsco	Services	1,662.08
AMBI	Services	1,023.63
Amrgs	Goods	1,637.91
AmlnIndstrs	Goods	2,432.26
AT&T	Services	17,175.82
Atlas	Goods	1,646.99
BrgnEllngsn	Goods	4,343.15
BigWndMedia	Services	600.00
BlkHillsEnrgy	Utilities	34,336.30
BlkmnPrpn	Goods	3,133.33
Caselle	Services	78.00
CsprHsngAthrty	Services	45,455.44
CsprStrTrb	Services	1,300.26
CsprTire	Services	100.00
CsprVtrnry	Services	672.20

CntrlTrk&Dsl	Services	3,314.97
CWRWS	Goods	365,703.18
CntrlWyoHomeBldrs	Services	395.00
CntryLnk	Utilities	2,217.10
ChpmnVldz&Lnsng	Services	2,130.00
CtyCspr	Services	567,912.97
CivilEngnrng	Services	9,805.00
CMITeco	Services	50,686.86
CoastlChmcl	Goods	65.65
CocaCola	Services	33.00
CommTech	Services	40,340.00
Cnvrng	Goods	616.56
CPSDstrbtrs	Goods	4.86
CPU	Goods	35,545.00
CrimeScnInfo	Services	122.00
CrwnCnstrctn	Services	76,817.00
CurryGrageDoor	Services	2,270.00
DvdsnMehnccl	Services	2,150.82
DckrAuto	Services	177.50
Dell	Goods	109.64
DsrtMtn	Goods	26,771.78
DPCIndstrs	Goods	12,633.19
EdgEngnrng	Services	676.25
EnrgyLabs	Services	3,555.12
ESOSltns	Goods	10,525.95
FrgsnEnt	Goods	6,806.00
FIB	Goods/Invstmnts	14,293.11
FoxstrOpco	Goods	1,110.00
GCBldgSply	Services	1,599.53
Galls	Goods	3,171.14
GoodYrTire	Services	244.00
Grngr	Goods	1,073.40
GrrrMotr	Services	64.54
GSGArchtr	Services	29,290.82
Hach	Goods	6,227.40
HaidPlmbng	Services	270.00
Homax	Goods	191,304.15

JKirk	Reimb	150.00
JSimms	Reimb	146.99
JacobsEngnrng	Services	70,044.35
JDCInvstgtns	Services	3,500.00
JKCEngnrng	Services	3,476.00
LHubbard	Services	600.00
LMedoff	Services	350.00
LawsnPrdcts	Services	900.00
Lisa'sSpcNSpn	Services	180.00
LongBldgTech	Services	1,290.00
MRodrigues	Reimb	150.00
MettaTchnlgs	Refund	4,259.60
MchlsFence	Services	75.00
MillsPD	Services	51.60
MdrnElctrc	Services	264,733.50
MorrisonMaierle	Services	1,467.32
Motn&FlowCntrl	Goods	2,610.21
MotorlaSltns	Services	9,929.09
MtnAlrmFire&Scrtty	Services	30.00
MtnStLitho	Services	205.51
MtnWstTech	Services	11,178.69
Napa	Goods	848.00
NCSO	Services	51.60
NCHallofJstc	Services	220.00
Norco	Goods	1,626.63
NPT	Services	600.00
OffcShop	Services	69.66
OneCall	Services	581.75
PLarson	Reimb	241.45
PCNStrtgs	Goods	748.77
Pedens	Goods	900.00
PstlPros	Services	7,318.21
PwrEquip	Goods	4,414.90
PrfsnlCIng	Services	1,395.00
RapidFirePrtctn	Services	950.00
Ricoh	Services	522.19
RvrOaksComm	Services	935.00

RekyMtnAirSltns	Goods	8,587.79
RekyMtnPwr	Utilities	26,164.58
RootrSwr	Services	558.90
SNelson	Reimb	151.20
Shrts&More	Goods	600.00
SkylnRnchs	Services	56.85
Smrsh	Services	2,219.86
StOfWyo	Services	21,854.97
StatelineNo7	Services	37,625.00
StellrPrgrmng	Services	3,951.25
StrlngInfosystms	Services	1,018.14
SummitFire&Scrty	Services	208.25
Thtchr	Goods	12,555.16
TheWash	Services	30.20
ThomeVtrnrnHsptl	Services	166.02
TopOffc	Goods	146.00
TrnsUnionRsk	Services	207.60
TylerTech	Services	13,824.65
Unifrms2Gear	Goods	389.08
UnvrstyOfWyo	Services	814.01
VeoliaEsTech	Services	2,965.36
VrznWrsls	Services	1,250.14
VRC	Services	175.04
WardwlWtr	Goods	31.54
WearPrts	Goods	748.16
WstPlainsEngrng	Services	2,000.00
WstLndPrk	Services	1,832.59
WWCEngrng	Services	1,818.90
WyattElctrc	Services	24,500.00
WYComp	Services	1,460.00
WyoMchnry	Services	119,319.93
WyoSteel&Recyng	Goods	2,775.00
Xerox	Goods	200.51
Total		2,358,464.58

4. COMMUNICATIONS FROM PERSONS PRESENT

There were no citizens wishing to speak to Council.

5. PUBLIC HEARING – ORDINANCE

Mayor Knell opened the public hearing for the consideration of an ordinance amending a section of the Casper Municipal Code pertaining to General Provisions.

City Attorney Nelson entered two (2) exhibits: correspondence from Eric Nelson to J. Carter Napier, dated February 17, 2023; and an affidavit of publication, as published in the Casper Star Tribune, dated February 13, 2023. City Manager Napier provided a brief report, and City Attorney Nelson also provided a brief report.

There were no citizens to speak for or against the item. The public hearing was closed.

Following ordinance read:

ORDINANCE NO. 4-23  
AN ORDINANCE AMENDING SECTION CASPER MUNICIPAL CODE  
CHAPTER 1.04 – GENERAL PROVISIONS.

Councilor Engebretsen presented the foregoing ordinance for approval, on first reading. Seconded by Councilor Cathey. Motion passed.

6.A. PUBLIC HEARING – MINUTE ACTION

Mayor Knell opened the public hearing for the consideration of the annual renewal of liquor licenses.

City Attorney Nelson entered three (3) exhibits: correspondence from Fleur Tremel to J. Carter Napier, dated January 17, 2023; an affidavit of publication, as published in the Casper Star-Tribune, dated February 6, 2023; and an affidavit of website publication, dated February 16, 2023.

There were no citizens to speak for or against the item. The public hearing was closed.

Moved by Councilor Gamroth, seconded by Councilor Cathey to, by consent minute action authorize the annual renewal of liquor licenses. Councilor Pollock left the Council Chambers for the public hearing and discussion on this item and abstained from voting. Mayor Knell stated that he would like Council to consider a zero-tolerance policy in the future for establishments that are repeat offenders for serving to minors. Motion passed.

6.B. PUBLIC HEARING – MINUTE ACTION

Mayor Knell opened the public hearing for the consideration of new Special Malt Beverage Permit No. 1 for Spuds Baseball Club.

City Attorney Nelson entered four (4) exhibits: correspondence from Fleur Tremel to J. Carter Napier, dated February 3, 2023; an affidavit of publication, as published in the Casper Star-Tribune, dated February 13, 2023; an affidavit of website publication, dated February 3, 2023; and a liquor license application filed January 20, 2023.

There were no citizens to speak for or against the item. The public hearing was closed.

Moved by Vice Mayor Pacheco, seconded by Councilor Haskins to, by consent minute action authorize the issuance of new Special Malt Beverage Permit No. 1 to Spuds Baseball Club LLC, dba Spuds Baseball, located at 330 Kati Lane. Councilor Pollock left the Council Chambers for

the public hearing and discussion on this item and abstained from voting. Motion passed.

7.A. ORDINANCE— SECOND READING

Following ordinance read:

ORDINANCE NO. 2-23  
AN ORDINANCE AMENDING CHAPTER 17.08 OF THE CASPER  
MUNICIPAL CODE PERTAINING TO THE DEFINITION OF FLAG  
LOTS.

Councilor Pollock presented the foregoing ordinance for adoption, on second reading. Seconded by Councilor Jensen.

Citizens speaking to Council were: Bob Hopkins, asking for Council to table the ordinance and consult with the Planning and Zoning Commission before moving forward with adopting this ordinance.

Mayor Knell asked if staff had received any guidance from the Planning & Zoning Commission before bringing this ordinance forward, and City Manager Napier responded that he was unsure and would need to do more research. He also stated that Council is allowed to change this type of ordinance without consulting Planning and Zoning. Councilor Cathey and Vice Mayor Pacheco explained that they were comfortable with moving forward due to the Craig Collins', City Planner, and Fire Chief Black's support of the ordinance. Mayor Knell stated he was comfortable with staff moving forward but asked that staff provide information about consultations with the Planning & Zoning Commission before the 3<sup>rd</sup> reading. Motion passed.

7.B. ORDINANCE— SECOND READING

Following ordinance read:

ORDINANCE NO. 3-23  
AN ORDINANCE AMENDING SECTION 17.56.030 OF THE CASPER  
MUNICIPAL CODE TO REDUCE THE MIMIMUM FRONT YARD  
SETBACK REQUIREMENT IN THE PARK HISTORIC ZONING  
DISTRICT.

Councilor Engebretsen presented the foregoing ordinance for adoption, on second reading. Seconded by Councilor Pollock. There was no discussion and no amendments. Motion passed.

8. ORDINANCE— THIRD READING

Following ordinance read:

ORDINANCE NO. 1-23  
AN ORDINANCE APPROVING A ZONE CHANGE OF THREE (3)  
LOTS LOCATED AT 1231, 1235, AND 1241 SOUTH WASHINGTON  
STREET, LOTS 294, 295, AND 296, KENWOOD ADDITION  
SUBDIVISION IN THE CITY OF CASPER, WYOMING.

WHEREAS, an application has been made to rezone all of the above described lots from zoning classification R-2 (One Unit Residential) to R-3 (One to Four Unit Residential); and,  
WHEREAS, after a public hearing on December 8, 2022, the City of Casper Planning and Zoning Commission passed a motion recommending that City Council approve the zone change request; and,

WHEREAS, the governing body of the City of Casper finds that the above described zone change should be approved.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

SECTION 1:

Lots 294, 295 and 296, Kenwood Addition, more commonly known as 1231, 1235 and 1241 South Washington Street, are hereby rezoned from zoning classification, R-2 (One Unit Residential) to R-3 (One to Four Unit Residential).

SECTION 2:

This ordinance shall be in full force and effect from and after passage on three readings and publication pursuant to law.

PASSED on 1st reading the 17th day of January, 2023.

PASSED on 2nd reading the 7th day of February, 2023.

PASSED, APPROVED, AND ADOPTED on 3rd and final reading the 21st day February of 2023.

Vice Mayor Pacheco presented the foregoing ordinance for adoption, on second reading. Seconded by Councilor Jensen. Councilor Engebretsen abstained from voting. There was no discussion and no amendments. Motion passed.

9. CONSENT RESOLUTIONS

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 23-29

A RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF CASPER AND NATRONA COUNTY FOR THE TRANSFER OF PROPERTY NEAR 12<sup>TH</sup> AND CONWELL STREET.

RESOLUTION NO. 23-30

A RESOLUTION AMENDING PROVIDING FOR THE NAMING OF LEGAL DEPOSITORIES AND INVESTMENT FIRMS FOR 2023.

RESOLUTION NO. 23-31

A RESOLUTION AUTHORIZING AMENDMENT NO. 3 TO THE CONTRACT FOR PROFESSIONAL SERVICES WITH STATE LINE NO. 7 ARCHITECTS, FOR DESIGN SERVICES FOR THE CITY HALL RENOVATIONS AND ADDITION (PROJECT SAFE), PROJECT NO. 20-004.

RESOLUTION NO. 23-32

A RESOLUTION AUTHORIZING AN AGREEMENT WITH TRETO CONSTRUCTION, LLC, FOR THE SOLID WASTE STORM WATER IMPROVEMENTS, PROJECT NO. 22-023.

RESOLUTION NO. 23-33

A RESOLUTION AUTHORIZING SUBMISSION OF THE CAPITAL CONSTRUCTION LOAN APPLICATION TO THE STATE LOAN AND INVESTMENT BOARD ON BEHALF OF THE GOVERNING BODY FOR THE CITY OF CASPER WYOMING FOR THE PURPOSE OF RECONSTRUCTING THE AQUATICS CENTER ROOF.

RESOLUTION NO. 23-34

A RESOLUTION AUTHORIZING A SETTLEMENT AGREEMENT  
AND RELEASE BETWEEN THE CITY OF CASPER, WYOMING,  
AND WESTCHESTER FIRE INSURANCE COMPANY.

RESOLUTION NO. 23-35  
A RESOLUTION APPROVING AND ADOPTING THE PUBLIC  
TRANSPORTATION AGENCY SAFETY PLAN FOR BUS TRANSIT  
IN THE CASPER URBANIZED AREA.

Councilor Pollock presented the foregoing seven (7) resolutions for adoption. Seconded by Councilor Engebretsen. Motion passed.

10. CONSENT MINUTE ACTION

Moved by Councilor Gamroth, seconded by Councilor Cathey, to, by consent minute action:

- A.1. authorize the purchase of one (1) new utility all-terrain vehicle for use by the Casper Fire Department;
- A.2. authorize the purchase of one (1) new backhoe loader for use by the Water Distribution Division of the Public Services Department;
- A.3. authorize the purchase of one (1) new half-ton 4x4 extended cab pickup truck with 6' bed for use by the Water Distribution Division of the Public Services Department;
- A.4 authorize the purchase of one (1) new mid-size Police interceptor utility vehicle, for use by the Casper Police Department;
- A.5. authorize the purchase of one (1) new utility all-terrain vehicle for use by the Cemetery Division of the Parks, Recreation, and Public Facilities Department; and,
- A.6. approving the interim topic list for the 2024 Wyoming Legislature.

Motion passed.

11. INTRODUCTION OF MEASURES AND PROPOSALS

Councilors spoke on meetings and events they attended as well as matters of public interest.

12. ADJOURN INTO EXECUTIVE SESSION

At 6:42 p.m., it was moved by Councilor Cathey, seconded by Councilor Pollock, to adjourn into executive session to discuss land acquisition. Motion passed. Councilor Jensen left the meeting. Council moved into the Council Meeting Room.

At 7:37 p.m., there being no further business, Mayor Knell asked for a motion to adjourn the executive session. Moved by Councilor Cathey seconded by Vice Mayor Pacheco. Motion passed.

12. ADJOURNMENT

Council opened the meeting to the public. At 7:38 p.m. Mayor Knell called for a motion to adjourn the regular meeting. Moved by Councilor Cathey, seconded by Councilor Pollock. Motion passed.



ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

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Fleur Tremel  
City Clerk

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Bruce Knell  
Mayor